

OF THE
LIBRARY DEPARTMENT
OF THE
BARODA STATE
for the year 1938-39



Baroda State Press
1940

Price Re. 0-9-0.

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PREFACE

By its provision of free library facilities to all citizens of the state Baroda enjoys a unique distinction not only among the other States of India but among its provinces also. One may even go further and affirm that with England and the United States of America, Baroda occupies a position of leadership in the extension and efficiency of its library service. The whole state covering an area of over eight thousand square miles is dotted with libraries and reading rooms. Their number exceeds fourteen hundred giving a library to every 5·7 sq. miles of area. In addition to these stationary institutions there are about four hundred travelling library boxes which make continuous rounds of the whole state.

Their aim, their origin and their organization are described in a pamphlet called "The Souvenir of a Visit to Baroda Libraries." 'Baroda State Press' 1940. The present volume contains a report of their working in 1938-39.

T. D. WAKNIS,
Curator.

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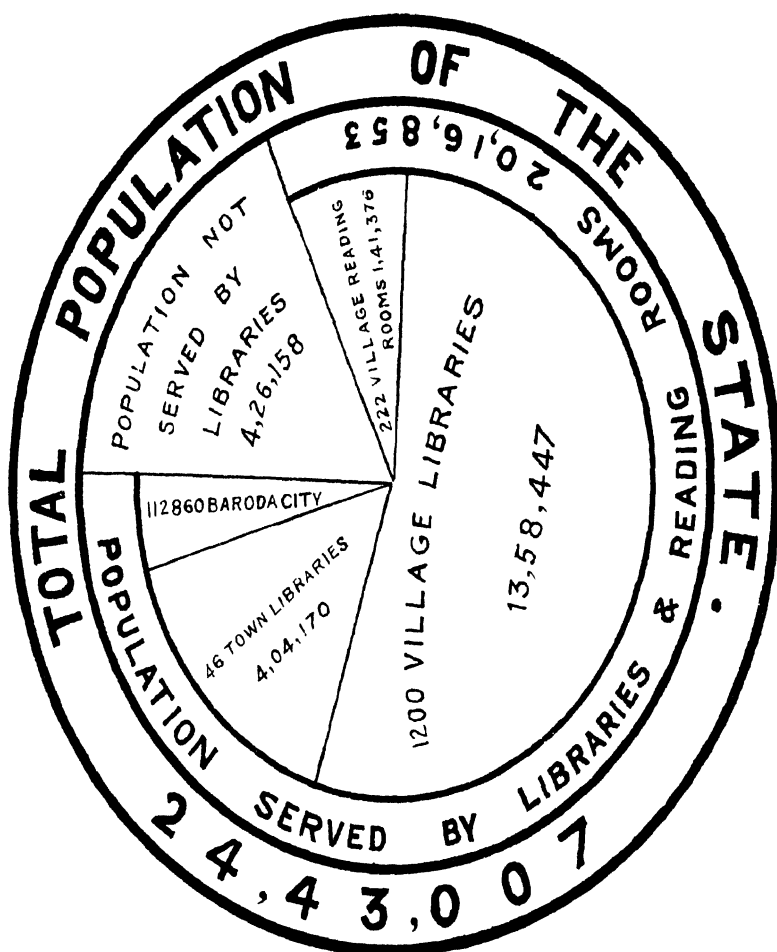
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LIBRARY DEPARTMENT.

DIAGRAM SHOWING POPULATION OF THE STATE SERVED BY
LIBRARIES & READING ROOMS.

31ST JULY 1939.



TOTAL POPULATION SERVED 82.6 %

TOTAL POPULATION NOT SERVED 17.4 %

TOWN POPULATION SERVED 100.0 %

VILLAGE POPULATION SERVED 78.27 %

VILLAGE POPULATION NOT SERVED 21.73 %

REPORT

OF THE

LIBRARY DEPARTMENT

OF THE

BARODA STATE

for the year 1938-39

1. The Library Department was in charge of Mr. T. D. Waknis as Curator of Libraries. He was assisted by Mr. K. M. Rangnekar upto 14th October 1938 and by Mr. U. M. Patel for the rest of the year as Assistant Curator.

Personnel.

2. The Department is organised into two sections for administrative convenience:—
Sections of the department.

- (i) The Central Library for the City of Baroda, and
- (ii) The Country Library Branch including the Travelling Libraries for the rest of the State.

3. The Central Library comprises the following sections:—
Sections of the Central Library.

- (i) Lending (ii) Reference (iii) Periodicals (iv) Women's Library (v) Children's Library (vi) Bindery (vii) Store-room (viii) Strong-room (ix) Stack-room and (x) Offices of the Curator and the Assistant Curator.

4. The staffing of the sections and their hours of work were as shown below:—
Staffing of the sections.

Section	Hours of work	Staff
Lending ...	From April to June 7-30 a. m. to 10-00 a. m. 5-00 p. m. to 7-00 p. m. From July to March 8-30 a. m. to 10-30 a. m. 4-30 p. m. to 7-00 p. m.	Mr. N. C. Diwanji. „ R. H. Shah. „ S. M. Bhatt. „ K. C. Shah. „ N. G. Dandavate

Section	Hours of work	Staff
Reference ...	From August to October 11-30 a. m. to 5-30 p. m. From November to March 11 a. m. to 5 p. m. From April to July 6-30 a. m. to 11-30 a. m.	Mr. P. K. Parlikar. ,, R. S. Trivedi. ,, Y. V. Devaskar. ,, M. S. Pathan. ,, P. Y. Vaidya.
Periodicals ...	8. a. m. to 8 p. m.	,, M. G. Vadgaokar ,, K. K. Dalal.
Women's Library	From August to March 12 p. m. to 6 p. m. From April to July 8-30 a. m. to 11 a. m. 5 p. m. to 7 p. m.	Mrs. S. R. Mehta.
Children's Library	From August to October 11-30 a. m. to 5-30 p. m. From November to March 11-00 a. m. to 5-00 p. m. From April to July 8-00 a. m. to 10-30 a. m. 4-00 p. m. to 6-30 p. m.	,, A. P. Prabhudesai
Bindery ...	From August to October 11-30 a. m. to 5-30 p. m. From November to March 11-00 a. m. to 5-00 p. m. From April to July 6-30 a. m. to 11-30 a. m.	Mr. K. A. Pawar. ,, N. A. Chawan.
Shelf Section ...	do	Mr. H. N. Bhatt. ,, G. S. Ghotikar. ,, B. P. Pandya.
Office ...	do	Mr. P. A. Trivedi. ,, L. C. Pathak. ,, K. R. Joshi. ,, C. H. Desai. ,, L. R. Patel.
District Branch	do	,, P. T. Shah. ,, M. D. Dixit. ,, N. L. Dixit. ,, G. V. Patel. ,, K. M. Shah.
Travelling Libraries Branch	From August to October 11-30 a. m. to 5-30 p. m. From November to March 11-00 a. m. to 5-00 p. m. From April to July 6-30 a. m. to 11-30 a. m.	,, E. M. Patel. ,, C. M. Parikh. ,, J. B. Bhagat

5. The Central Library is situated near the Mandvi on the Champaner road. It is housed in two buildings which face each other across the road. On one side are the store-room, the newspaper-room, the office of the Assistant Curator, the bindery and the strong-room. On the other are the Lending Section, the Mahila Library, the Children's Room, the office of the Curator and the stack-room.

THE LENDING SECTION

6. The total number of books circulated during the year was 1,21,848. The number of readers was 4,529.

7. The following table gives the figures of readers and circulation for the last three years.—

	1938-39	1937-38	1936-37
English ...	29,109	28,468	27,916
Gujarati ...	51,664	58,450	57,923
Marathi ...	37,375	38,772	39,066
Hindi & others ...	3,700	3,268	3,367
Total ...	1,21,848	1,28,958	1,28,272
Readers ...	4,529	6,636	6,834
Number of working days ...	263	274	272
Average per day ...	463.3	470.6	471.7

8. The decrease in circulation and the number of readers is rather remarkable. The reluctance to come to the Library is partly attributable to the expansion of the City owing to which distances between the Library and the residences of readers are increasing. But the decrease is not thus wholly accounted. Analysing the figures one notices that the greatest falling-off has occurred in the Mahila Library, and the Children's Library. There the change-over to the new system of issuing

readers' cards has not met with success. Readers used to get books on the oral recommendations of their friends whom the librarian knew. Now they have to apply on the regular form used in the main library. It is hoped that in a year more the change will not bite off such a large section of readers.

9. The following ladies' clubs in different parts of the City served as distribution centres for the circulation of books : (i) the Park Club (ii) the Chinnabai Stree Samaj (iii) the Mahila Kreedha Mandal and (iv) the Sayaji Gunj Ladies' Club. In the first two the lady librarians of the department, Mrs. Anandibai Prabhudesai and Mrs. Suvarna Mehta worked voluntarily. In the third, Mrs. K. Khristie and in the fourth Mrs. D. Muzumdar kindly agreed to work as Hon. Librarians. In the Alkapuri area where there was no club Mrs. Wadia kindly agreed to carry out similar duties. The department is grateful for their services.

REFERENCE SECTION

10. About twenty five readers used the reference department every day. Books or information about them was supplied to various departments of the State. The shelves of the Gujarati and Marathi Reference Sections were thrown open to the public. Considerable use was made of the facilities thus provided. The librarians were however not pleased as the readers often disarranged shelves, damaged books and even stole them.

11. The Reference Librarians acted as the secretaries of the Book Selection Committees. They read reviews, collected suggestions and prepared lists of books to be acquired. After getting them approved by the Committees, they ordered out the books and followed up the ordering with all the processes to which library books are subjected both before they are made available to readers and after they have ceased to be used by readers. The personnels of the different Book Selection Committees are shown in appendix No. XII.

12. The Central Library had a stock of 1,30,386 books at the commencement of the year and of 1,32,193 at the end of the year. The number of accessions was 8,545 and that of books discarded 6,738.

NEWSPAPER READING ROOM

13. The Newspaper Reading Room was open throughout the year. 226 periodicals were subscribed for and 65 were received as gifts. The tables were repaired and polished making them look brighter and more inviting. The improvement of the gradient of the staircase is under consideration.

14. The Central Library has been sending to His Highness every week a collection of cuttings from Indian Newspapers. A monthly collection with a summarized index of articles on sociological and religious subjects appearing in different magazines is also sent. A copy of this letter is sent to the Dharmadhikari. During the year under report order was received not to send the statement of social and religious articles from 1st August 1939.

15. A Periodicals Club was started from March 1937 and persons paying Re. 1 a month were allowed the use of old periodicals at home. The number of issues circulated during the year was 1,298 and that of members ranged from 19 to 30. The amount of subscription collected from members was Rs. 287. Rs. 264 were spent in payment of wages of the peon and the clerk's allowance and Rs. 48-2-5 for miscellaneous expenses. The balance in the Bank of Baroda at the end of the year was Rs. 129-11-3.

MAHILA LIBRARY

16. The number of books circulated by the Mahila Library was 6,428 as against 17,612 in the previous year. The number of readers was 409 as against 1,140 in the previous year.

CHILDREN'S ROOM

17. The Children's Library and Play Room was visited by 42,770 children as against 42,367 in the preceding year. The number of working days was 261 and the average daily attendance was 163. The number of children who took books at home and the books read by them was 255 and 6,719 as against 380 and 10,120 respectively.

BINDERY

18. The work turned out in the bindery was as follows :—

Bindery.

(1) Books rebound...	...	...	...1,055.
(2) Books repaired...	...	...	...1,246.
(3) Parcels and book-posts bound	...	...	537.
(4) Games from Children's Room repaired	...	...	7.
(5) Office registers bound	...	...	125.
(6) Binders for shelf-list catalogues	...	...	31.
(7) Odd jobs performed	...	...	160.

4,000 books were got bound from an outside binder, the Chimnabai Stree Udyogalaya.

SHELF SECTION

19. Sanction for the posts of (i) a head verifier, (ii) a verifier and (iii) a typist, the three together constituting the staff for stock-taking holds good upto the end of July 1940. In the current year their work consisted of checking shelf-lists against accession registers. Normally there should be no discrepancies between these two, but as the shelf-lists were started only two years ago, discrepancies were not few and far between. A list of books numbering 6,894 was made as having no shelf-list entries. It was compared with the list of discarded books and where they did not tally, a final list was made. It was the list of missing books. It numbers about five hundred. A search is being made and when it leads nowhere the book is allowed to be written off.

20. The staff were also looking to the orderliness and neat appearance of shelves, shabby and worn-out books being weeded out and sent to the binder or the discard room. The labelling and marking of repaired books was also done by them. 4,000 books were got repaired from the Chimnabai Stree Udyogalaya. The number of books selected for discarding was 6,738.

MISCELLANEOUS INSPECTIONS

21. During the year under report the Secretariat Library was inspected by the Curator with the help of a temporary staff. There were 9,503 books on its accession register and 610 on the discard register. 53 books were found unaccounted

for while 232 books were to be provided with cards. The details of the books as recorded in the accession register and the catalogue cards were different but this was got corrected during the progress of inspection from time to time.

22. The problem of stock-taking was thus stated and solved:-

Problem of stock-taking.	Books are entered in the Library register in a chronological order and placed on shelves in a classified sequence. If we start checking from the register we have to move to and fro between numerous shelves. If we start checking from the shelves we have to turn over the pages of the register backwards and forwards innumerable times. How to bring the books and their entries in one sequence so that checking may proceed smoothly is the core of the problem of stock-taking. This is done by introducing an intermediary called the shelf-list. In this list each book is given a separate entry on a separate sheet. The entry shows besides the author and title, the class number and the accession number. This list of mobile sheets is first arranged in the order in which books appear on shelves. It is checked against the books on shelves. Then it is shuffled and arranged in the order of the accession numbers. The list is then checked against the Accession register. The two checkings complete the stock-taking. In the first operation the staff for stock-taking is divided in batches of two. One takes up the shelf-list and the other looks up the shelf. As books are found entries are ticked off. Unticked entries are separately assembled as making a list of missing books. (List A). Uncalled books are similarly assembled. (List B). When this checking is accomplished, the shelf-list cards are shuffled and arranged in the serial order of their accession numbers. And then the checking is done against the accession register. A list is made of those books which are in the accession register but not in the shelf-list (List C). This list C is for the most part in agreement with list B. Accession entries for which corresponding books are found are just provided with shelf-list cards; a few for which no books are found are added to the list of missing books made at the first checking, List A. The two together constitute the final list of missing books.
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23. During the year the records of the Central Library were

Inspection of our records.	inspected by (i) the Assistant Accountant General, Inspection Branch, (ii) the Vidyadhikari and (iii) The Raj Daftardar.
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TRAINING IN LIBRARIANSHIP

24. During the year Mr. D. A. Majmundar, son of a
 Training in Librari- Vatandar of the Baroda State, Mr. Deshmukh deputed by the Junior Dewas
 anship. State and Mr. Motilal, Librarian, Madhav
 College, Ujjain, of the Gwalior State, were given a course of
 instruction in librarianship.

VISITORS

25. Among distinguished persons who visited the Library
 may be mentioned :—

Visitors.

1. Mr. Walimahamad, Librarian, Punjab University.
2. „ B. D. Sastry, 1st Assistant to the Chemical Examiner to Govts. of U. P. and C. P., Agra.
3. „ N. K. Behere, Head of the Department of Studies in Marathi, Nagpur University.
4. „ H. W. Banitt, Rajkumar College, Rajkot.
5. „ M. N. Shah, Professor of Physics, Calcutta.
6. „ S. A. Dharmadhikari, Gandhi Seva Sangh, Vardha.
7. „ N. D. Varadachariar.
8. Dr. A. Geoffrey Evans.
9. Mr. Aloha Ahga, Oriental Institute, University of Hawaii, Honolulu, Hawaii.
10. „ Sadananda.
11. Dr. E. G. Schutze, Leipzig, Germany.
12. Mrs. N. Samarth, Bombay.
13. M. Hans Oberlauder, Germany.
14. Mr. B. R. Deshmukh, retired District Deputy Collector.
15. The Honourable Dr. Gilder, Minister for Excise, etc., Bombay.
16. Mr. K. Sarvottamrao, Deputy Registrar of Co-operative Societies, S. Canara, Madras.
17. „ H. W. Hodson, Editor of the Round Table.
18. „ N. G. Limaye, Superintendent, Municipal schools, Bombay.
19. „ P. Krishnamurthi Aiyar, Judge, Chief Court, Pudukotta State.
20. „ A. E. Foot, Head-Master, the Doon School, Dehra Dun.

21. Rebecca St. John Manser, Horsted Keynes Sussex, England.
22. Mr. B. D. Mirchandani, I. C. S., District Judge, Nadiad.
23. Mary A. Dingman, Geneva, Switzerland.
24. Mr. K. K. Guha Roy, Librarian, Linlithgow Library, Imperial Agricultural Research Institute, New Delhi.
25. „ P. Banerjee, Weaving Superintendent, Birla Mills, Delhi.
26. „ R. N. Kärve, Captain, Mysore Lancers.
27. „ Ba Lwe, Deputy President of the Senate, Burma Legislature and President of the Ramkrishna Mission, Burma.
28. Rao Saheb T. S. Subrahmanya Iyer, M.A., I.E.S., Retired, Madras.

26. The Department co-operated with the Special Duty Officer entrusted with publicity and Publications, published a pamphlet in Gujarati on the history and organization of the State Library Department.

27. 24,714 papers were received in the office. 248 were started there and 24,466 were finally disposed of. 11 tippans were submitted to Government.

28. February 1939 yielded a rich harvest to the Great-Reaper. His Highness the Maharaja Sir Sayaji Rao III, of beloved memory Obituaries. passed away on the 6th February. Mr. Motibhai N. Amin, the retired Assistant Curator predeceased his august master by just a week. The Central Library mourned their loss in condolence meetings.

29. Libraries in the districts receiving Government grant are grouped in three classes determined by the amount of maximum grants. District libraries receive upto Rs. 700, Town libraries upto Rs. 300, and Village libraries upto Rs. 100, provided an equal amount is raised by the libraries as their own contribution.

30. The following table shows the number of such libraries in the State :—

Number of libraries.

Year	District and Town Libraries	Village libraries	Mahila libraries	Children libraries	Independent Reading Rooms		Total
					Town	Village	
1938-39	46	1,200	17	11	21	222	1,517
1937-38	46	1,150	16	11	19	262	1,504
1936-37	46	1,100	16	11	18	312	1,485

50 village Reading Rooms were transformed into libraries.

31. The following table shows the working of the libraries in the past three years.
And their working.

Year	Dist. & Town libraries including Mahila & Children libraries	Village libraries	Stock	Circulation	Readers
1938-39 ...	74	1,200	9,47,266	8,25,067	1,71,676
1937-38 ...	74	1,150	9,08,306	7,44,022	1,52,637
1936-37 ...	73	1,100	8,54,878	6,83,638	1,41,608

32. The inspection of District libraries is made by the Library Department, the Deputy Educational Inspectors and the honorary and paid workers of the State Library Association. They inspected 150, 665 and 464 libraries and reading rooms respectively as against 204, 805 and 368 of the preceding year. The Curator made a cursory inspection of three town libraries and half a dozen village libraries. This was in accordance with Government orders passed this year that the Curator should move in the districts.

33. As a result of the closer and more extensive inspection of village libraries the Department could suggest a few lines along which further advance could be made. Firstly it was brought to the notice of the village library committees that the libraries ought to be scrupulously clean in appearance. Not only was regular dusting necessary but a clean and inviting appearance was called for. The weeding out of old and torn and shabby looking books was desirable. Where possible the planting of flower trees was impressed upon. Secondly the routine processes of library work like keeping of proper records were shown to be neglected. Teachers who did this work were advised to get library training in one of the refresher classes in their districts. Thirdly a way to overcome smallness of library grants was suggested, that of co-operative buying and using books, periodicals, etc., by Juth Mandal libraries. Vijapur has taken the hint. Fourthly it was impressed on the Town libraries that unless they diligently set about the work of supervising the village libraries - a work enjoined upon them by rules - their grants were in danger of being curtailed.

34. In furtherance of the same object the Assistant Curator issued in consultation with the Curator a series of four notices in the "Pustakalaya" discussing the contents of village library budgets. It was revealed that the percentages of expenses as fixed in the departmental rules were far too commonly disregarded. The maximum amount that could be spent according to rules on newspapers, for example, is 25 per cent. In actual practice the village libraries spent as much as 60 to 80 per cent on this form of literature. This was defeating the object of starting village libraries. The question was discussed not only in the notices but also orally with the librarians and library committees. It is hoped, the authorities concerned will view the budgets from the right angle in future. It was made clear that the department had no desire to make any inroads on the right of the people to frame their budgets. Typical budgets for libraries graded by their annual income were given as specimens.

35. During the year under report one Mahila and seven Village library buildings have been erected and five are nearing completion. Eight Village library buildings and one Mahila library building were sanctioned. 46 district and town libraries,

8 mahila libraries, 5 children's libraries and 98 village libraries have now their own buildings.

STATE LIBRARY ASSOCIATION

36. The Government sanctioned an annual grant of Rs. 1,000 to the State Library Association in appreciation of the valuable work it is doing in furtherance of the library movement. The Association helped in inspecting libraries, organizing training classes for librarians and holding library conferences. To create a taste for good reading, it continued to recommend books to the libraries for special reading. Training Classes were held at Ranapur in Baroda District, at Palsana in Navasari District, at Vadnagar in Mehsana District, and in Vervala in Amreli District. The total number of village and town librarians under instructions at these centres was 135.

37. The State Library Association organized Mahal Conferences through its Mahal Association and discussed problems connected with library activity. A notable resolution was passed at the Vijapur Mahal Conference requesting all libraries to form their budget by group consultation. Two groups have sent their lists of books for purchase. Kheralu Mahal Conference has unanimously passed a resolution advising teachers to start Adult illiteracy removal classes in each village and take all possible help of the local libraries concerned.

TRAVELLING LIBRARY SECTION

38. The Travelling Library Section circulated 30,315 books among 12,051 readers by sending out 662 boxes to 338 centres including Baroda City as against 20,280 books among 7925 readers through 514 boxes among 241 centres in the previous year. The total number of books in this section at the end of the year was 26,287 as against 25,259 in the preceding year. 17,528 stereographs were circulated through 144 centres as against 13,196 stereographs through 77 centres in the previous year.

EXPENDITURE OF THE LIBRARY DEPARTMENT

39. Total expenditure of the Library Department was Rs. 1,00,313-1-0 as against Rupees 1,02,163-7-11 of the previous year. The following table gives the figures of expenditure for the last five years:—

Year	Library Department	Contribution to Country libraries	Total
1938-39 ...	50,123	50,190	1,00,313
1937-38 ...	52,565	49,598	1,02,163
1936-37 ...	50,902	45,522	96,424
1935-36 ...	51,620	48,633	1,00,253
1934-35 ...	45,377	49,000	94,377

40. The Department received the most cordial co-operation in all their activities from the two non-official institutions, the Pustakalaya Sahayak Sahakari Mandal and the State Library Organization. The institutions continue to receive the benefit of the ripe experience and mature counsel of Rao Bahadur Govindbhai Hathibhai Desai, of the energetic support of Mr. Maganbhai Shankerbhai Patel, Mr. Chumilal Shah, Mr. Chumanbhai Amin and Mr. Manilal Kashiwalla, (to name only members from the Baroda District) and of the selfless devotion and services of Mr. Vaghjibhai Amin, Mr. Najuklal Chokshi, Mr. Vallabhbhai, and Mr. Manilal Vyas. The Department gratefully acknowledges their co-operation.

T. D. WAKNIS,
Curator of Libraries.

APPENDIX I

Statement showing the expenditure of the Central Library Department
for 1938-39

Serial No.	Items	Rs. as. ps.	Rs. as. ps.
	Budgeted Items		
	CENTRAL LIBRARY		
1	Permanent establishment ...	23,414- 5- 3	
2	Temporary „ ...	3,283- 2- 2	
3	Electric Contingency ...	909-13- 7	
4	Contingency ...	1,110- 9- 6	
5	Dead stock ...	{ 647- 6- 0 364- 5- 0	
6	Bhatha Bhada ...	1,054- 4- 2	
7	Periodicals ...	2,297- 0- 1	
8	„ for Mahila Library.	99-15- 9	
9	Book purchase ...	12,865-14- 4	
10	Printing forms ...	598-12- 8	
11	Bindery ...	{ 1,000- 0- 0 364- 9-10	
12	Garden ...	391- 8- 0	
13	Telephone maintenance ...	170- 0- 0	
14	Dress for menials...	27- 0- 0	
	Total ...	48,598-10- 4	48,598-10- 4
	TRAVELLING LIBRARIES		
15	Books ...	945- 5- 3	
16	Dead Stock ...	...	
17	Transport ...	554- 4- 0	
	Total ...	1,499- 9- 3	1,499- 9- 3

APPENDIX I.—(Contd.)

Serial No.	Items	Rs. as. ps.	Rs. as. ps.
	DISTRICT LIBRARIES		
18	Aid to libraries	34,192-10- 4	
19	Buildings	9,999-10- 8	
20	Opening New Libraries ...	4,997-11- 5	
21	Grant to State Library Association.	1,000- 0- 0	
	Total ...	50,190- 0- 5	50,190- 0- 5
	Grand total of Budgeted items.		1,00,288- 4- 0
	Non-Budgeted Items		
22	Bhatha Bhada ...	12- 1- 0	
23	Cycle repairs ...	12-12- 0	
	Total ...	24-13- 0	24-13- 0
	Grand Total ...		1,00,313- 1- 0

APPENDIX II

Classification of readers in the Central Library, 1938-39

[illegible]

APPENDIX II.—(Contd.)

	Main Library	Children's Room	Saturday Park Club	Mahila Library	Chimnabai Stree Samaj	Mahila Krida Mandal	Reading Circle	Alkapuri Branch Library	Sayani Ganj Branch Library	Total	
Students (High school)	679	...	13	58	2	...	..	...	...	752	
Students (Middle & Vernacular schools)	...	255	...	7	5	...	...	...	...	267	
House wives	...	...	...	209	89	97	1	8	90	494	
Pleaders	...	69	...	...	...	...	1	...	...	70	
Doctors	...	58	...	2	2	...	1	...	...	63	
Contractors	...	35	...	...	...	...	...	...	...	35	
Merchants	...	187	...	...	...	...	...	...	...	187	
Industrialists	...	77	...	...	...	...	...	...	...	77	
Bankers	...	30	...	...	...	...	...	...	...	30	
Private servants	...	150	...	3	...	...	...	...	...	153	
Ashrits	...	86	...	...	...	...	...	...	...	86	
Others	...	102	...	53	...	...	2	...	...	157	
Total	...	3,562	255	78	311	98	107	20	8	90	4,529
Total 1937-38	...	5,066	380	50	1,049	91	80	30	50	...	6,796
„ 1936-37	...	5,321	334	56	1,069	54	...	...	...	...	6,834
„ 1935-36	...	4,851	266	42	1,036	82	...	...	...	...	6,277
„ 1934-35	...	3,265	301	49	1,026	87	...	...	...	...	4,728

APPENDIX III

Accessions 1938-39 and stock

Section	Stock	Purchases	Gifts	Maga- zines bound	Total Accessions	Gross stock	Deduction	Net stock
English ...	48,280	1,276	824	...	2,100	50,380	5,115	45,265
English (S. S. Library)	7,444	...	...	...	...	7,444	334	7,110
Gujarati ...	39,286	2,203	254	66	2,523	41,809	834	40,975
Gujarati (Mahila Library)	1,736	...	...	...	...	1,736	19	1,717
Marathi ...	28,153	3,657	17	...	3,674	31,827	425	31,402
Marathi (Mahila Library)	435	...	...	...	...	435	...	435
Hindi ...	3,521	186	32	...	218	3,739	4	3,735
Urdu ...	1,068	29	1	...	30	1,098	1	1,097
Other Vernaculars	442	...	...	...	...	442	...	442
Persian Mss.	20	...	...	...	...	20	6	14
English Mss.	1	...	...	...	...	1	...	1
Total	1,30,386	7,351	1,128	66	8,545	1,38,931	6,738	1,32,193
Total 1937-38	1,23,214	7,034	618	...	7,652	1,30,866	480	1,30,386
" 1936-37	1,17,827	6,049	853	21	6,923	1,24,750	1,536	1,23,214
" 1935-36	1,15,763	5,694	544	95	6,333	1,22,096	4,269	1,17,827
" 1934-35	1,12,506	3,384	553	114	4,051	1,16,557	795	1,15,762

APPENDIX

Summary of Circulation

	English		Gujarati		Marathi	
	Gen.	Fic.	Gen.	Fic.	Gen.	Fic.
Main Library ...	14,682	12,391	14,120	29,635	9,054	21,517
Children's Room ...	29	647	861	2,660	1,387	1,109
Saturday Park Club...	45	233	23	159	66	504
Mahila Library ...	19	63	943	2,495	419	1,925
Chimnabai Stree Samaj	...	...	66	468	...	...
Mahila Krīda Mandal.	...	48	...	...	40	1,152
Reading Room ...	952	...	141	...	130	...
Alkapuri Branch Library	...	...	16	4	...	...
Sayaji-Ganj Stree Samaj.	...	...	43	30	42	30
Total ...	15,727	13,382	16,213	35,451	11,138	26,237
Total 1937-38 ...	19,415	9,053	18,383	40,067	13,219	25,553
„ 1936-37 ...	14,876	13,040	17,049	40,874	14,719	25,347
„ 1935-36 ...	14,032	10,800	15,939	41,678	11,788	21,815
„ 1934-35 ...	15,420	12,495	19,198	38,792	14,792	18,218

IV

of the year 1938-39

Hindi		Urdu		Others		Total				
Gen.	Fic.	Gen.	Fic.	Gen.	Fic.	1938-39	1937-38	1936-37	1935-36	1934-35
978	1,368	691	370	109	53	1,04,968	...	...	...	...
9	17	...	...	...	..	6,719	...	...	...	...
...	...	...	...	...	...	1,030	...	...	...	...
6	8	4	...	...	8	5,890	..	...	...	...
4	...	...	...	...	..	538	..	...	...	...
...	...	...	...	...	...	1,240	..	..	..	...
75	...	...	...	...	...	1,298	...	...	...	...
...	...	...	...	...	..	20	.	...	...	...
...	...	...	...	...	...	145	...	..	...	...
1,072	1,393	695	370	109	61	1,21,848	..	..		...
1,004	1,208	476	427	93	60	...	1,28,958	...	...	...
1,243	1,239	425	349	47	64	...	...	1,28,272	...	...
1,271	1,306	379	111	86	31	...	...	.	1,19,236	...
1,438	1,346	357	202	116	12	...	...	...	...	1,22,391

APPENDIX V

Circulation grouped by languages

Languages	Circulation						Percentage			
	1938-39	1937-38	1936-37	1935-36	1934-35	1938-39	1937-38	1936-37	1935-36	1934-35
English	29,109	28,468	27,916	24,832	27,915	23.59	22.07	21.76	20.83	22.80
Gujarati	51,664	58,450	57,923	57,617	57,995	43.16	45.33	45.16	48.32	47.39
Marathi	37,375	38,772	39,066	33,603	33,010	30.20	30.07	30.46	28.18	26.98
Hindi	2,465	2,212	2,482	2,577	2,784	2.01	1.71	1.94	2.16	2.27
Urdu &c.	1,235	1,056	885	607	687	1.04	0.82	0.68	0.51	0.56
Total	1,21,848	1,28,958	1,28,272	1,19,236	1,22,391	100.00	100.00	100.00	100.00	100.00
General	44,954	53,998	48,359	43,495	51,321	41.93	41.87	37.70	36.48	41.93
Fiction	76,894	74,960	79,913	75,741	71,070	58.07	58.13	62.30	63.52	58.07
Total	1,21,848	1,28,958	1,28,272	1,19,236	1,22,391	100.00	100.00	100.00	100.00	100.00

APPENDIX VI

Summary of periodicals taken in the Central Library, Reading Room,
Baroda, during the year 1938-39

Periodicals	Dailies	Weeklies & By-Weeklies	Monthlies	Quarterlies	Others	Special numbers	Total
PURCHASES							
From England	...	11	14	3	1	...	29
„ America	...	3	20	2	1	...	26
„ Japan	...	...	...	.	..	.	...
PUBLISHED IN INDIA							
English	10	14	21	6	...	1	52
Gujarati	6	21	28	3	..	3	61
Marathi	4	16	16	4	..	1	41
Hindi	1	4	9	...	...	...	14
Urdu	...	2	1	.	...	...	3
Total	21	71	109	18	2	5	226
GIFTS							
Huzur Political Office ...	1	22	36	6	.	...	65
Vidyadhikari Office ...							
Private Secretary's Office }							
Grand Total	22	93	145	24	2	5	291
Total 1937-38	20	100	137	19	...	6	282
„ 1936-37	24	115	156	18	...	13	326
„ 1935-36	25	101	177	34	...	4	341
„ 1934-35	25	110	213	36	3	11	398

APPENDIX VII

Statement of the work done by the Travelling Libraries Branch during the year 1938-39

	Number of travel- ling Li- brary boxes	Number of boxes circu- lated	Number of centres	Number of books in stock	Number of books circu- lated	Number of readers
In Baroda ...	390	106	34	26,287	10,920	3,435
Mofussil . .	...	556	304	...	19,395	8,616
Total ...	390	662	338	26,287	30,315	12,051
Total 1937-38	390	514	241	25,259	20,280	7,925
„ 1936-37	390	511	223	25,063	22,668	10,097
„ 1935-36	390	558	237	24,444	24,197	10,057
„ 1934-35	390	620	281	23,083	35,612	11,053

APPENDIX VIII

Statement showing the progress of Rural Libraries in Baroda State from 1934-35 to 1938-39

Year	Rural Libraries	Reading Rooms	Libraries with buildings	Books	Readers	Circulation	Contribution in rupees			Total
							Govern- ment	People	Pancha- yats and Municipalities	
1938-39	1,274	243	184	9,47,266	1,71,676	8,25,067	50,190	52,612	48,430	1,51,232
1937-38	1,223	262	174	9,08,306	1,52,637	7,44,022	48,598	46,598	46,801	1,41,997
1936-37	1,173	312	168	8,54,878	1,41,608	6,83,639	45,552	42,465	43,078	1,31,095
1935-36	1,116	289	160	8,32,595	1,46,390	6,67,948	48,633	39,730	48,418	1,36,781
1934-35	1,017	216	143	7,68,505	1,34,556	6,31,114	49,000	49,657	50,582	1,49,239

APPENDIX IX

Statistics of District and Town Libraries of the Baroda State, 1938-39

Serial No.	Name	Population	Literate	Stock of Books	Circulation	Readers	Annual expenses	Reserve Fund
				4 PRANT OR DISTRICT LIBRARIES				
1	Navsari * @	24,397	8,758	8,538	6,339	724	1,956	11,766
2	Amreli * @	20,186	6,512	16,949	9,045	376	1,989	7,560
3	Mehsana * @	14,762	4,147	9,168	10,543	1,019	1,945	12,271
4	Baroda Shrimant Jayasinh- rao Library	...	...	14,960	3,945	321	1,828	...
				42 TOWN LIBRARIES				
1	Patan * @	29,830	9,015	8,811	2,111	205	1,059	9,250
2	Siddhpur * @	20,468	5,491	6,178	7,477	551	1,400	6,281
3	Petlad * @	19,236	5,513	1,336	7,477	396	1,516	8,217
4	Dabhoi * @	18,156	5,114	9,243	11,980	723	1,688	32,584
5	Vinagar	15,050	4,080	6,488	6,779	518	1,102	15,448
6	Kadi ...	13,455	3,545	6,322	7,768	994	1,112	3,325

7	Vadnagar * @	...	12,692	2,671	8,843	5,661	544	1,184	7,198
8	Unjah * ...	...	11,344	2,576	4,078	3,678	600	3,471	2,949
9	Sojitra †	...	10,649	4,178	10,576	6,918	424	1,040	7,600
10	Padra ...	...	10,379	3,309	7,279	6,756	602	1,055	2,607
11	Vijapur ...	...	9,481	1,951	6,414	2,572	254	1,075	7,615
12	Kalol * ...	...	9,364	2,434	6,637	7,520	362	992	900
13	Billmora	...	9,318	2,875	8,017	9,202	471	911	11 200
14	Chanasma	...	8,918	2,305	5,215	2,640	373	944	2,550
15	Vaso * @	...	8,712	2,862	7,945	8,758	442	800	4,900
16	Dwarka * @	...	7,632	2,529	7,093	2,622	253	710	13,075
17	Kodinar...	...	7,384	1,770	2,293	5,109	324	628	4,131
18	Kheralu ..	...	7,290	1,277	4,461	2,403	1,341	731	4,213
19	Nar ...	...	6,482	2,246	6,310	4,574	330	650	2,650
20	Gandevi...	...	6,342	2,093	13,684	8,924	486	1,132	10,327
21	Vāra * ...	...	6,189	1,810	8,088	5,270	906	1,150	7,380
22	Bhadaran * @	...	6,027	2,301	8,421	6,069	395	891	5,800

APPENDIX IX—(Contd.)

Serial No.	Name	Population	Literates	Stock of Books	Circulation	Readers	Annual expenses	Reserve Fund
23	Dharmaj *	5,916	2,336	7,304	5,797	530	1,163	11,717
24	Dehgam...	5,861	1,564	3,172	5,613	465	820	2,861
25	Ladol ...	5,827	1,171	6,396	2,030	292	773	5,715
26	Sinor * ...	5,595	1,718	9,400	6,570	691	1,000	8,720
27	Mehlav ...	5,339	1,553	4,242	5,630	522	525	1,991
28	Dhari ...	5,336	1,639	2,450	2,749	585	730	1,475
29	Savali @	5,089	1,236	11,192	2,214	276	703	5,239
30	Kathor ...	5,039	1,539	5,414	5,052	312	769	8,447
31	Sankheda	4,983	1,451	4,134	9,743	695	1,018	2,209
32	Karjan ...	4,790	1,202	4,647	5,864	435	1,163	5,058
33	Dhinoj ...	4,787	2,888	2,066	3,059	437	597	2,065
34	Piz , ...	4,453	1,550	5,220	4,875	609	711	4,693
35	Bahadarpur	4,215	1,029	3,918	7,898	494	713	3,463

36	Damnagar	...	3,979	1,167	2,590	3,265	445	686	2,210
37	Bet Sankhoddhar*	...	3,860	922	5,147	4,714	302	849	1,324
38	Vaghodia	...	3,105	851	6,330	7,395	1,127	800	5,234
39	Palasana	...	2,700	808	4,688	3,975	240	773	4,472
40	Songhad ...	...	2,241	612	3,505	2,066	223	480	3,608
41	Atarsumba	...	2,175	686	3,074	1,323	250	425	1,122
42	Tilakwada	...	2,089	649	1,655	4,204	416	450	617

* These towns have independent Ladies Libraries.

@ These towns also have independent Children's Libraries.

APPENDIX X

Figures illustrative of the working of the different types of libraries in the State, 1938-39

	Amreli Prant Library	Vadnagar Town Library	Bet Mahila Library	Pattan Children's Room	Bilodra village library with a building	Vemar (Karjan) village Library without a building
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
INCOME						
Memberships ...	540-0-0	43-0-0	0-0-0	...	11-0-0	15-0-0
Sakhawat (donations made on vital occurrences in the family).	243-0-0	46-0-0	50-0-0	48-0-0	48-0-0	42-0-0
Department of libraries ...	700-0-0	250-0-0	50-0-0	24-0-0	55-0-0	40-0-0
District Local Board ...	...	290-0-0	50-0-0	24-0-0	55-0-0	40-0-0
Municipality ...	200-0-0	300-0-0	50-0-0	...	...	25-0-0
House rent ...	...	...	...	...	...	...
Interest on Reserve Fund.	183-0-0	255-0-0	0-0-0	...	15-0-0	23-0-0
Total ...	1,866-0-0	1,184-0-0	200-0-0	96-0-0	184-0-0	185-0-0

EXPENDITURE								
Periodicals ...	537-0-0	184-0-0	63-0-0	59-0-0	52-0-0	56-0-0		
Books ...	420-0-0	128-0-0	55-0-0	...	40-0-0	57-0-0		
Binding ...	101-0-0	...	5-0-0	...	15-0-0	15-0-0		
Furniture ...	...	64-0-0	4-0-0	...	...	...		
Repairs of building equipment etc.	20-0-0	182-0-0	...	...	...	...		
Rent ...	...	...	8-0-0	...	...	...		
Salaries and wages ...	621-0-0	453-0-0	48-0-0	...	36-0-0	...		
Miscellaneous ...	290-0-0	173-0-0	17-0-0	2-0-0	22-0-0	17-0-0		
Total	1,989-0-0	1,184-0-0	200-0-0	61-0-0	165-0-0	145-0-0		
STATISTICS								
The year in which the library was started.	1873	1905	1932	1929	1916	1909		
Population ...	20,186	12,692	3,860	29,830	2,880	950		

APPENDIX X.—(Contd.)

	Amreli Prant Library	Vadnagar Town Library	Bet Mahila Library	Pattan Children's Room	Bilodra village library with a building	Vernar (Karjan) village Library without a building
Subscribers ...	272	222	14	14	6	11
Readers ...	376	544	234	368	305	285
Number of periodicals bought.	44	38	10	9	11	15
Number of periodicals received as gifts.	9	...	...	...	...	...
Books bought	366	54	79	..	16	46
Books received as gifts .	216	80	...	17	19	27
Stock or books	16,949	8,843	688	470	976	1,491
Circulation ...	9,045	5,661	2,386	414	2,294	2,972

Library open daily	...	2 hours	2 hours	...	1 hour	1½ hours	4 hours
5 L. R.	...	7-30 to 11 a. m. 3 to 8 p. m.	8-30 to 10 a. m. 1-30 to 6 p. m.	...	9 a.m. to 6 p.m.	4 to 6 p. m.	7 a. m. to 7 p. m.
Reading Room hours	...	9 to 10 a. m. & 4-30 to 6 p. m.	4-30 to 6-30 p. m.	...	3 to 4 p. m.	5 to 6-30 p. m.	10-30 a. m. to 1-30 p. m. 2 to 3 p. m.
Issuing hours	...	16,367	7,000	3,000	...	3,000	...
Cost of building	...	7,560	7,198	333-0-0	161-0-0	1,397	402-0-0
Reserve Fund...	...						

APPENDIX XI

NOTES ON THE BARODA STATE LIBRARY ASSOCIATION

1. The Baroda State Library Association was formed in the year 1924, mainly with the object of co-operating with and assisting the State Library Department in the development and improvement of libraries in the State.

Association found
in 1924.

2. It is a non-official body composed of persons interested in library cause and its objects are as under:-

Object,

- (1) To act as a connecting link between the Library department and the people of the State and thereby to promote their co-operation for the furtherance of the library movement, introduced in the State under the benevolent orders of His Highness the Maharaja Sahib-the father of the modern public library movement in India.
- (2) To explain to the people the benefits to be received from the Government and the District Local Boards, and the amounts they themselves have to raise to secure these benefits.
- (3) To improve old libraries and prepare the ground for opening new ones, so that no town or village in the State may remain without a free public library.
- (4) To train librarians in the proper discharge of their duties.
- (5) To hold meetings and conferences with a view to popularize the library movement.
- (6) To publish such literature as may help the libraries in the selection and classification of books.
- (7) To encourage the reading and study of selected works of well-known authors by holding examinations and awarding prizes to those who

show marked proficiency in the study of these books.

- (8) To encourage the formation of home study and reading circles.
- (9) To form district, taluka and sub-taluka associations, to work under the directions of the Central State Association, and
- (10) Generally to be as useful as possible to the Department in the efficient management of the State aided libraries.

3. Those who pay Rs. 250 are Patrons, those who pay Rs. 25 are life-members, and those who pay an annual fee of Rs. 3 are ordinary members. Those of district, town and village libraries and reading rooms that pay Rs. 5, 3, or 1 respectively plus 3% of the annual Government grant they receive, can also be ordinary annual members.

4. The fund of the association consists of:-

Funds.

- (1) Fees from members.
- (2) Annual grant of Rs. 1,000 from the Government.
- (3) Annual grant of Rs. 1,000 to be collectively contributed by the district local boards in the State.

5. A library co-operative society "Pustakalaya Sahayak Sahakari Mandal Ltd." has been started with the object of:-

Library co-operative Society.

- (1) Helping libraries in the purchase of books and periodicals at concession rates from publishers,
- (2) Providing facilities for the safe investment of their funds, and
- (3) To publish a library magazine called "Pustakalaya" in which reviews of books, reports of conferences and meetings, departmental circulars, selections from speeches and articles &c. are published.

All State-aided libraries are required to subscribe to it.

6. At present there are 4 District, 39 Taluka and sub-taluka associations working under the Central State Library Association.

Number of sub-associations.

The "Vasant Panchami" day—a Hindu holiday—which occurs in the month of February is fixed by the Association to be observed as a "Library-day" which is to be celebrated by all the libraries in the State by holding processions, exhibitions, public meetings and sports &c. making a general appeal for donation for the support and betterment of the local library.

8. About twenty honorary and five paid organizers are employed by the Association for the propaganda and inspection work.

Organizers.

9. The association has the full support and sympathy of the State Library Department and is recognized as doing useful service to the noble cause cherished by His Highness the Maharaja Saheb of having a library even in the smallest village of his State.

Support and sympathy of the Library department.

G. H. DESAI,
Chairman.

Baroda State Library Association.

APPENDIX XII

STATEMENT GIVING NAMES OF THE MEMBERS OF THE BOOK
SELECTION COMMITTEES, LIBRARY DEPARTMENT, BARODA

Committee for English books

1. Dr. J. M. Metha, M. A., (Oxon), Bar-at-Law, Ph. D. (London) (Commissioner of Education).
2. Prof. P. C. Romans, M. A. (Cantab.) (Professor of English, Baroda College.)
3. Mr. T. D. Waknis, B. A., Dip. in Lib. (London) (Curator of Libraries).
4. Mr. P. K. Parlikar B. A. English Reference Librarian.

Committee for Gujarati books

1. Prof. A. K. Trivedi, M. A. LL. B. (Professor of Logic and Moral Philosophy, Baroda College).
2. Prof. G. H. Bhatt M. A. (Professor of Sanskrit, Baroda College).
3. Mr. U. M. Patel, B. A. (Assistant Curator of Libraries).
4. Mr. R. S. Trivedi. Gujarati Reference Librarian.

Committee for Marathi books

1. Prof. C. V. Joshi, M. A. (State Record Keeper).
2. Prof. S. V. Deshpande, M. A. (Professor of Marathi, Baroda College).
3. Mr. Y. V. Dewaskar. Marathi Reference Librarian.

Committee for Urdu books

1. Prof. M. A. Kazi, M. A. (Professor of Persian, Baroda College).
2. Shaher Kazi Ahmad Hussein.
3. Mr. M. S. Pathan. Urdu Reference Librarian.

Committee for Hindi books

1. Dr. Kedar Nath Kulshreshtha, M. D. (Bom.) F. R. C. S. (Edin.) (Asstt. to the Principal Medical Officer, Shri Sayaji General Hospital, Baroda.)
2. Mr. V. H. Bhanot, M. A. (Punjab), Eng. Lit. Tripos at Cambridge. (Probationer).
3. Mr. M. S. Pathan. Hindi Reference Librarian.

APPENDIX XIII

LISTS OF BOOKS

In different languages added to the stock of

THE CENTRAL LIBRARY

BARODA

1938-39

ENGLISH

Reports

BARODA, GOVERNMENT OF.	Archaeological Department.
	Annual report 1938. 1938
" "	Baroda administration report 1931-32, 1932-33, 1933-34, 1934-35, 1935-36
" "	Baroda administration report 1937-38. 1938
" "	A comprehensive scheme of compulsory physical education in Baroda State 1939
" "	Finance Department. Annual report 1936-37. 1938
" "	Income-tax manual 1936
" "	Public Works Department. Administration report. 1938
" "	Railway Department. Gackwar's Baroda State Railways Administration report. 1937-38
" "	Sanitary Department. Annual report of the Sanitary Commissioner with the Baroda State for the year 1936-37. 1938

Library Science

AMERICAN LIBRARY ASSOCIATION.	A. L. A. Catalog 1932-36.
	Edited by M. Horton 1938
" "	Book-list books 1937. 1938
ARBERRY, A. J.	Library of the India Office. 1938
BOMBAY GOVERNMENT OF.	Catalogue of books of the Secretariat Library of the Government of Bombay. 1938
BOOK REVIEW DIGEST.	Thirty fourth annual cumulation. March 1938 to February 1939 Inclusive. Edited by M. E. James & D. Brown. 1939

- BRITISH MUSEUM. General catalogue of printed books. (Vols. 24 & 25). 1938
- " " Subject index of the modern works added to the library of the British Museum in the years 1931-35. (Vols. 1 & II.) 1937.
- BURTON, M. Famous libraries of the world. 1937
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